

**REGULAR MEETING  
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS  
MONDAY, MARCH 21, 2022**

**7:30 PM REGULAR BUSINESS MEETING**

**CHATHAM MIDDLE SCHOOL AUDITORIUM  
480 MAIN STREET, CHATHAM, NEW JERSEY**

**MINUTES**

- I. CALL TO ORDER:** Jill Critchley Weber, President – called to order at 7:33 PM.
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

**III. ROLL CALL:**

**Present:** Ann Ciccarelli, Michelle Clark, Chris Delsandro, Lata Kenney, Susan Ross, Michael Ryan, Bradley Smith and Jill Critchley Weber.

**Absent:** Matthew Gilfillan

**Also Present:** Dr. Michael LaSusa, Superintendent, Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Ms. Beth; Grant, Human Resources Manager and 25 members of the public and press.

- IV. PLEDGE OF ALLEGIANCE** - Jill Critchley Weber led the assembly in the Pledge of Allegiance.
- V. BOARD PRESIDENT’S COMMENTS** – Ms. Jill Critchley Weber has no comments at this time.
- VI. ADMINISTRATIVE REPORTS**
- A. SUPERINTENDENT’S REPORT**
- 2022/2023 Budget Presentation, School Start-Times and the 2023/2024 Calendar Discussion

- Dr. Michael LaSusa: Gave three presentations. He responded to comments and questions from the Board members regarding the budget, school start times and the proposed 2023/2024 school calendars. He presented four options for Board discussion with start dates in August and the last day of school in mid-June (refer to the Board Folders).
- Jill Weber: Spoke in favor of school starting in August having a February break and ending mid-June.
- Remaining “Snow Days”
  - Dr. LaSusa: Updated, there are three full snow days remaining for CHS, CMS, LAS, SBS & WAS. MAS has two snow days remaining due to a power outage. MAS will come to school on one day. The only day for MAS to attend school may be in April. The day of school for MAS will be confirmed in the next two weeks.

## **B. BUSINESS ADMINISTRATOR’S REPORT**

- Construction Update
  - Mr. Peter Daquila reported that the planning for all of the summer projects has begun. All the projects will start once school ends and be completed before school begins in August.
- Miscellaneous Update
  - Mr. Peter Daquila – Reported that the district has indirect ties to the Saint Peter’s University Basketball Team that is currently the Cinderella Story of the Men’s NCAA Basketball Tournament.
    - Two former Board members, Richard Connors and Michael Valenti were both born and raised in Jersey City.
    - I am one of the many proud alumni from SPU and was also born and raised in Jersey City.
    - SPU is one of the three teams rated as a 15 seed to reach the “Sweet 16” in the NCAA tournament that starts with 64 teams.
    - After beating 2 teams from Kentucky can the SPU Peacocks continue their unbelievable season and upset the heavily favored Perdue Boilermakers on Friday March 25<sup>th</sup>.

## **VII. COMMITTEE REPORTS**

- A. Personnel** (A. Ciccarelli): Ms. Clark reported that the committee had a joint meeting (Personnel & Curriculum Committees) on March 9<sup>th</sup>. They discussed vacancies, enrollment and providing calculators in CHS.
- B. Curriculum** (M. Clark): See above
- C. Finance/Facilities** (M. Gilfillan): Mr. Smith – reported that the Finance/Facilities Committee met on March 14<sup>th</sup>. They discussed enrollment, school capacities and the 2022/2023 budget and banked capital. They also discussed the request to install a skate park on district property. Since the district will always have liability, the committee decided against the skate park on school property. In favor of the teacher and the two for students applying for a grant from JCPL to install 2 -4 hour electric vehicle chargers at no cost to the district.

- D. Policy and Planning** (M. Ryan): Mr. Ryan – reported that the committee met on March 14<sup>th</sup>. They discussed and decided that volunteers need to be vaccinated or show a negative COVID test to enter the district buildings. Discussed the remaining snow days and the 2 policies on this evenings agenda. Discussed donations of plaques for the auditorium and chairs and banners around the fields. Discussed the Bias policy that needs further discussion.

**Liaisons**

Chatham Borough (A. Ciccarelli): Nothing to report.

Chatham Township (B. Smith): Nothing to report.

Chatham Athletic Boosters (A. Ciccarelli/J. Weber): Nothing to report.

Chatham Performing Arts Boosters (J. Weber): Nothing to report.

Chatham Education Foundation (S. Ross): Nothing to report.

Chatham Recreation (M. Gilfillan): Announced CHS play is March 23th through March 26<sup>th</sup>.

**VIII. MINUTES**

Motion by Trustee: Ms. Critchley Weber, seconded by: Ms. Clark, Roll call vote: 7-0-1

Abstained: Ms. Ciccarelli

*Approval: Minutes*

**RESOLVED:** That the Board of Education approves the regular and executive minutes from the following meeting:

- February 28, 2022 - Public Session

**IX. PUBLIC COMMENTARY**

*NOTICE OF PUBLIC COMMENT TIME LIMIT*

*Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.*

- Stewart Carr: Asked about planning of the installation of turf behind CHS and/or CMS. Requested public input on installation of turf.

Asked that major capital expenditures other than routine maintenance be approved by the public.

Asked if the Board is going to contribute to the Chatham Township request for resurfacing of the Colony Pool tennis courts.

Stated that if the district has needs programs that cannot be funded in the budget that they should ask the public in a 2<sup>nd</sup> question.

- Nancy Volker, WAS 1<sup>st</sup> grade teacher: Very happy to be a teacher in the district for over 20 years. The teachers work before school, after school and help one another. She reported that all

members of the WAS school staff work hard and give extra efforts to support the students and instruction.

- Cheryl Whitney (CEF): Over 400 students participated in the 1<sup>st</sup> Chorale Festival in March. Students from 1<sup>st</sup> grade through 12<sup>th</sup> grade participated. The festival was a great success and the video is on the CEF Facebook page.  
The CEF Geometry Grant for the middle school has been well received and is successful.
- Libby Hilsenrath: Commented on Policy #5756, Transgender Students, about the “parents” no longer being mandated to be included in meetings with a transgender student.
- Jill Weber: To clarify:
  - There are no plans for converting any grass fields into turf fields.
  - The district declined to assist in the funding to the Township for the resurfacing of the tennis courts.
  - The budget reductions are related to the declining enrollment and not to instruction.
- Bradley Smith: Per the advice of the insurance agent, the district will always be liable and will not permit the installation of a skate park on district property.
- Michael Ryan: Noted that the revised transgender policy is per the law and in most cases the rights of the parent are strengthened.

The last paragraph will be reviewed to verify it is appropriate.

## X. ACTION ITEMS

- Michelle Clark: Thanked Karen Chase for her service to the district and everything she has done.
- Jill Weber: Thanked Karen Chase for putting the students first and all the hard work she has given to SDOC.
- Michael LaSusa: Thanked Karen Chase for her efforts. Also thanked Kathleen O’Connor for her years of service to the district and thanked all the retirees for their years of service.

### A. PERSONNEL

Agenda items A.1 to A.18. Addendum A.3, A.13 to A.19. Motion by Trustee: Ms. Ciccarelli, seconded by Trustee: Mr. Ryan,  
Roll call vote: 8-0-0

A.20 after Executive session. Motion by Trustee: Ms. Weber, seconded by Trustee: Ms. Clark.  
Roll call vote: 8-0-0

#### 1. (0209-21/22) Acceptance: Retirement

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date	Notes
O'Connor, Kathleen	SBS/Principal	07/01/2022	
Elko, Donald	LAF/ Elementary School Teacher	07/01/2022	
Van Der Linda, Robin	CMS / Teacher of English Language Arts	07/01/2022	

2. (0210-21/22) Amendment: Resignation

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the resignation of the following staff member:

Name	Location/Position	Effective Date
Vogt-Hurley, Kimberly	CMS/Behaviorist	03/21/2022
Supersedes action on 02/07/2022 to amend effective date.		

3. (0211-21/22) Acceptance: Resignation

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

\* Addendum in BOLD

Name	Location/Position	Effective Date	Notes
Chase, Karen	Central Office/Assistant Superintendent for Curriculum and Instruction	06/30/2022	
Kmiec, Stephen	CHS/Teacher of Social Studies	06/30/2022	
Mathew, Nevin	CHS/Teacher of Chemistry	06/30/2022	
Selby, Tiahna	CHS/Teacher of Biology	06/30/2022	
Wilson, Lindsay	MAS/Paraprofessional	03/15/2022	
<b>Shi, Elizabeth</b>	<b>CHS/Paraprofessional</b>	<b>04/01/2022</b>	

4. (0212-21/22) Approval: 2021/2022 March Degree Change

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves advancement on the CEA Certified Staff Salary Guide for the 2021/2022 school year. (Attachment A.4)

5. (0213-21/22) Amendment: Contracts - 2021/2022 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the contract for the following individual for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column	Step	FTE	Salary	Effective Date	Termination Date	Notes
VanBenschoten, Kristen	Teacher of Mathematics	CHS	MA30	10	1.0	\$76,450.00 Prorated \$19,112.50	04/18/2022	06/30/2022	
Supersedes action on 02/28/2022 to include 3 shadow days @ \$100/day.									

6. (0214-21/22) Approval: Contracts - 2021/2022 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the

contract for the following individual for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column	Step	Salary	Effective Date	Termination Date	Notes
Russo, Nicole	Paraprofessional	MAS	N/A	N/A	\$19.22/Hr.	03/21/2022	06/30/2022	

7. (0215-21/22) Approval: Contracts - 2022/2023 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following contract:

Name	Position	Location	Column	Step	Salary	Effective Date	Termination Date	Notes
Cohen, Jessica	BCBA Behaviorist	CMS	MA60	19	\$114,450	08/22/2022	06/30/2023	

8. (0216-21/22) Approval: Unpaid Absences

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2021/2022 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
LePore, Megan	Paraprofessional	LAF	4	03/21/2022	03/24/2022	
Stanley, Christine	Paraprofessional	WAS	3	03/17/2022	03/21/2022	
Wilson, Lindsay	Paraprofessional	MAS	11	02/28/2022	03/15/2022	Closed 03/08/2022
Kempson, Meredith	Teacher	CHS	1	06/03/2022	N/A	
Doria, Danielle	Paraprofessional	CMS	3	05/19/2022	05/23/2022	
Pollack, Kathryn	Paraprofessional	LAF	4	04/27/2022	05/02/2022	
Orosz, Catherine	Teacher	LAF	2	05/23/2022	05/24/2022	
Avillion, Karen	Custodian	CMS	3	03/16/2022	03/18/2022	

9. (0217-21/22) Approval: Use of Accumulated Family Illness Days

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Use of Accumulated Family Illness Days, as listed below:

Employee #	Total Number of Days
ID# 7262	5
ID# 7021	5
ID# 8847	1
ID# 2078	5
To be used as needed during the 2021/2022 school year.	

10. (0218-21/22) Amendment: Maternity Leaves of Absence

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the following Maternity Leaves of Absence:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7651	01/24/2022	50	04/18/2022	04/18/2022	N/A	08/22/2022	
Supersedes action on 09/20/2021 to amend sick & accumulated sick leave & dates.							
ID# 7811	02/01/2022	44	04/12/2022	04/12/2022	N/A	08/22/2022	
Supersedes action from 10/11/2021 to amend sick & accumulated sick leave & dates.							

11. (0219-21/22) Approval: District Substitutes

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2021/2022 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x			Honicky	Bruce
x	x	x		Ribaldo	Charlotte
x	x	x		Howard-Johnson	Robin
x	x	x		Kennedy	Mary
x	x	x		Bryans-Brask	Susan
x	x	x		Brask	Katherine

12. (0220-21/22) Amendment: Extra Class - Certificated Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends an Extra Class Stipend for the following staff member, for instruction provided during the 2021/2022 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Green, Julie, Teacher of Mathematics	CHS	01/24/2022	03/02/2022	\$1,680	Supersedes action on 10/11/2022 to extend & amend dates and salary.

13. (0221-21/22) Approval: Extra Class - Certificated Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves an Extra Class Stipend for the following staff members, for instruction provided during the 2021/2022 school year, detailed as follows:

\* Addendum in BOLD

Name/Position	Location	Effective Date	End Date	Salary	Notes
<b>Coleman, Ashlee</b>	CHS	01/03/2022	01/27/2022	\$1,080	

Teacher of Special Education					
<b>Sproviero, Amanda, Teacher of Math</b>	<b>CHS</b>	<b>03/28/2022</b>	<b>06/17/2022</b>	<b>\$3,360</b>	
<b>Cordano, Dagmar, Teacher of Math</b>	<b>CHS</b>	<b>03/28/2022</b>	<b>06/17/2022</b>	<b>\$3,360</b>	
<b>Green, Julie, Teacher of Math</b>	<b>CHS</b>	<b>03/28/2022</b>	<b>06/17/2022</b>	<b>\$3,360</b>	
<b>Spano, Catherine, Teacher of Math</b>	<b>CHS</b>	<b>03/28/2022</b>	<b>06/17/2022</b>	<b>\$3,360</b>	
<b>Raccioppi, Laura, Teacher of Math</b>	<b>CHS</b>	<b>03/28/2022</b>	<b>06/17/2022</b>	<b>\$3,360</b>	

14. (0222-21/22) Approval: Special Ed Prep Time-Certificated Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Stipends for the following staff members, for special ed prep time during the 2021/2022 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Rate per Trimester	# Trimesters	Total Salary	Notes
Hegarty, Brooke	SBS	12/06/2021	06/30/2022	\$350	2	\$700	
LaBrutto, Jacqueline	SBS	08/30/2021	06/30/2022	\$350	3	\$1,050	
Galicki, Sarah	SBS	08/30/2021	06/30/2022	\$350	3	\$1,050	

15. (0223-21/22) Approval: Start Strong After School Program

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the payments listed below, which are funded by the ARP ESSER Grant, to support the Start Strong After School Program:

Staff Member:	Total Payment not to Exceed:
Ashlee Coleman	\$ 845.50
Emily Pfister	\$1,031.86
Katie Gallagher	\$ 845.50
Lynne Anne Collier	\$1,168.64
Pam Wichot	\$1,222.50

16. (0224-21/22) Amendment: Winter Coaching Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends contracts for *Winter Coaches*, for the 2021/2022 school year as per the agreement between the School District of the Chathams and the CEA.

Name	Season	Sport	Assignment	Ratio	Salary
Cynthia Deatly-Ross	Winter 2021/2022	Paddle	Assistant	N/A	\$3,420
Jill Feher	Winter 2021/2022	Paddle	Head	N/A	\$4,750
Blake Anderson	Winter 2021/2022	Paddle	Assistant	N/A	\$3,420



Oleg Tioutine	Winter 2021/2022	Paddle	Assistant	N/A	\$3,420
Supersedes action on 10/11/2021 to include salary.					

17. (0225-21/22) Approval: Spring Coaching Staff

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves contracts for *Spring coaches*, for the 2021/2022 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name	SSeason	Sport	Assignment	Ratio	Salary	Notes
Britt, Paige	Spring 2022	Girls Lacrosse	Volunteer	N/A	N/A	

18. (0226-21/22) Approval: Travel

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employee and Board of Education members must be approved in advance; now

**THEREFORE, BE IT RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
March	11*	2022	Lisa	Forte	ESL Teacher	NJPSA	ESL Summit	Virtual	\$125
March	11*	2022	Kathleen	O’Connor	Principal, SBS	NJPSA	ESL Summit	Virtual	\$125
May	25	2022	Kaitlin	Sleight	College/Career Counselor	NJACAC	Annual Conference	Atlantic City	\$450
May	26	2022	Amanda	Sproviero	Math Teacher	TCNJ	Student Centered Learning in Math	Ewing NJ	\$240

\*Post Approval

19. (0227-21/22) Amendment: Leave of Absence - Addendum

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the following *Leave of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 5020	08/24/2021	N/A	08/24/2021	08/24/2021	N/A	04/25/2022	See below
Supersedes action on 12/13/2021 to amend leave end date from 01/19/2022 to 04/25/2022 and entitlements from FMLA only to concurrent use of FMLA/NJFLA. Reduced leave for the period 08/24/2021 - 01/19/2022 (not to exceed 7 hours per week); additional leave time requested 01/25/2022 - 04/07/2022 (not							

to exceed 7 hours per week) as well as 04/18/2022 - 04/22/2022 (35 hours) with a return to full-duty effective 04/25/2022.

*After Executive Session*

20. (0228-21/22) Approval: Termination

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the termination of employee # 8720.

**B. FINANCE/FACILITIES**

Agenda items B.1 to B.21 and Addendum B.20. Motion by Trustee: Mr. Smith, seconded by Trustee: Ms. Critchley Weber,  
Roll call vote: 8-0-0

Peter Daquila thanked the WAS PTO for the donation of \$10,000 on item B.9 and he thanked the anonymous donor for their donation on item B.8.

1. (0171-21/22) Approval: Payments - Bills List & Payroll

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Total
Bill List - 03-21/2022	\$5,182,767.39
<b>Total</b>	<b>\$5,182,767.39</b>

2. (0172-21/22) Approval: Monthly Report of County Transfers - February 2022

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for February 2022 (Attachment B-2)

3. (0173-21/22) Approval: Report of the Board Secretary - February 2022

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for February 2022. (Attachment B-3)

4. (0174-21/22) Approval: Report of the Board Treasurer - February 2022

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for February 2022. (Attachment B-4)

5. (0175-21/22) Approval: Finance Certification - February 2022

**RESOLVED:** Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's

and Treasurer’s monthly financial reports for February 2022 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

- 6. (0176-21/22) Approval: School District of the Chathams **PRELIMINARY** Budget 2022/2023 **RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the PRELIMINARY 2022/2023 school district budget using the 2022/2023 state aid figures and for submission to the Executive County Superintendent for review and approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6 as follows:

General Fund Current Expenses	\$ 75,679,130
Capital Expenditures	\$ 2,114,069
Summer Instruction	\$ 224,150
Charter School Tuition	\$ 34,868
Grants and Entitlements	\$ 930,470
Debt Service Fund	<u>\$ 3,580,625</u>
Total	<u>\$ 82,563,312</u>

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards and is in compliance with N.J.S.A. 18A and N.J.A.C Title 6 and 6A:

The Anticipated Enrollment for the school year 2022/2023 is 3,710 students.

**WHEREAS:** The district has a taxing authority of the 2% cap increase over the prior year tax levy which totals \$1,358,274 and which can be used in the 2022/2023 budget;

**BE IT RESOLVED:** The Board approves that there should be raised for the General Fund a tax levy the amount of \$69,271,996 for 2022/2023, which is a 2.00% tax levy increase or an increase of \$1,358,274 from the 2021/2022 for the ensuing 2022/2023 school year;

**BE IT RESOLVED:** The Board requests the approval of a Withdrawal from Capital Reserve in the amount of \$2,000,000 towards the local share of the following projects:

CHS - Nurse’s Restroom Renovation for ADA Compliance	\$181,600
CMS -Partial Roof Replacement	\$660,000
LAS - Partial Roof Replacement	\$400,000
Cougar Field - Replace Track	\$610,000

**WHEREAS:** School district policy and pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditures, as defined in N.J.A.C. 6A:23A-1.7 et seq.,

**BE IT RESOLVED:** That the Board includes in the preliminary budget a maximum travel expenditure in the amount of \$101,095 for the 2022/2023 school year. The maximum travel expenditure amount for the current school year is \$110,795, of which, \$24,475 has been spent and \$5,769 is encumbered to date,

**BE IT RESOLVED:** The Board recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

**AND,** N.J.A.C. 6A:23A subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent and a majority of the full voting membership of the Board;

**AND,** the Board may establish, for regular business travel only, an annual school year threshold of \$150 per staff member where prior board approval shall not be required unless this annual amount is exceeded in the school year of July 1 through June 30;

**AND,** travel and related expenses not in compliance with N.J.A.C. 6A:23A subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Out of District Travel and Reimbursement Forms;

**BE IT RESOLVED:** the Board approves all travel not in compliance with N.J.A.C 6A:23A subchapter 7 as being necessary and unavoidable as noted on the approved Board Out of District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED:** the Board includes in the preliminary budget travel and related expense reimbursements in accordance with N.J.A.J. 6A:23A subchapter 7, to a maximum expenditure of \$2,500 for all staff and board members for the 2022/2023 school year.

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**WHEREAS:** NJAC 6A:23A-5.2(1), the proposed budget provides for a maximum expenditure amount that is annually established for each type of professional service including public relations, with appropriate notification to the board of education if it becomes necessary to exceed the maximum; now, therefore

**BE IT RESOLVED:** Upon such notification, the board of education may adopt a dollar increase to the maximum amount through board action.

**BE IT FURTHER RESOLVED:** That the preliminary budget will be advertised in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to the law after approval from the Executive County Superintendent;

**BE IT FURTHER RESOLVED:** That a public hearing will be held in the Chatham High School Auditorium at the Board of Education meeting on April 25, 2022, at 7:30 PM for the purpose of conducting a public hearing on the budget and the board approving the 2022/2023 budget.

7. (0177-21/22) *Acceptance: **Additional funds for Nonpublic Auxiliary and Handicapped Aid** (Chapter 192/193)*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the acceptance of **additional** funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2021/2022 school year as follows:

- Chapter 193 - Supplementary Instruction - \$661.00

8. (0178-21/22) *Acceptance: Donation - WAS PTO*

**RESOLVED:** Upon recommendation of the Superintendent and as approved by the WAS Principal, the Board of Education approves the donation from an anonymous donor via the WAS PTO in the amount of \$10,000.00 to be used for improvements to the WAS Art Room.

9. *(0179-21/22) Acceptance: Donation - WAS PTO*

**RESOLVED:** Upon recommendation of the Superintendent and as approved by the WAS Principal, the Board of Education approves the donation from the WAS PTO in the amount of \$10,000.00 to be used towards the replacement of two water fountains and the installation of two fountain/water fill stations.

10. *(0180-21/22) Approval: Settlement Agreement*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #9198573492.

11. *(0181-21/22) Approval: Settlement Agreement*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #1013374452.

12. *(0182-21/22) Approval: Evaluation Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Dr. Romana Kulakova to provide neurodevelopmental evaluations for special education students at the rate of \$480.00/evaluation not to exceed the amount of \$4,200.00 for the 2021/2022 school year.

13. *(0183-21/22) Approval: Evaluation Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves NJ Recovery & Wellness to provide substance use evaluation services for the 2021/2022 school year in an amount not to exceed \$200.00.

14. *(0184-21/22) Approval: Itinerant Teacher Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Lake Drive School to provide itinerant teacher of the deaf services for student #VIR-TBD for 3 sessions per week, at the rate of \$165.00 per hour from March 2022 to June 2022 not to exceed the amount of \$6,435.00.

15. *(0185-21/22) Approval: Nursing Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Homecare Therapies dba Horizon Healthcare staffing to provide private duty nursing services for student #8730702700 2021/2022 school year in an amount not to exceed \$35,727.75.

16. *(0186-21/22) Approval: Pet Therapy Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Creature Comfort Pet Therapy to provide pet therapy services at the rate of \$30.00/hour for the 2021/2022 school year in an amount not to exceed \$470.00.

17. *(0187-21/22) Approval: Speech & Language Therapy Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Therapy Travelers to provide leave replacement speech and language services at the rate of \$105.00/hour for the 2021/2022 school year in an amount not to exceed \$31,500.00.

18. (0188-21/22) *Approval: Transportation Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Florham Park Board of Education to provide field trip transportation services at the rate of \$73.50/hour for the 2021/2022 school year in an amount not to exceed \$147.00.

19. (0189-21/22) *Approval: Home Instruction*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves E.I. US, LLC dba LearnWell to provide home instruction at the rate of \$63.00/hour for the 2021/2022 school year in an amount not to exceed \$2,015.00.

20. (0190-21/22) *Approval: Home Instruction*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Dr. L. Hanes & Associates to provide home instruction at the rate of \$65.00/hour for the 2021/2022 school year in an amount not to exceed \$3,000.00.

21. (0191-21/22) *Approval: Regular Year Out-of-District Students*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2021/2022 Regular School Year out-of-district placements for special education students as listed below:

Primary Location	State ID	ESY 2021	Regular Tuition 2021/2022	1:1 Aide	Total Tuition 2021-2022
Cornerstone Day School	9836430136		\$27,771.88		\$27,771.88

22. (0192-21/22) *Approval: Curriculum Writing - Addendum*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Jennifer Feury, Professional Consultant, to provide ongoing consultation for curriculum writing of the newly created Engineering Happiness course at CHS at the rate of \$100.00/hour, not to exceed a total of \$1,000 in the 2021/2022 school year.

**C. CURRICULUM**

Agenda items C.1 to C2. Motion by Trustee: Ms. Clark, seconded by Trustee: Ms. Critchley Weber, Roll call vote: 8-0-0

1. (0049-21/22) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from February 28, 2022 through March 18, 2022.*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of February 28, 2022 through March 18, 2022, pursuant to N.J.S.A. 18A:37-1 et seq.

2. (0050-21/22) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

**RESOLVED:** That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's February 28, 2022 Meeting, which encompasses all HIB findings from February 7, 2022 through February 25, 2022.

#### **D. POLICY**

Agenda items D.1. Motion by Trustee: Mr. Ryan, seconded by Trustee: Mr. Delsandro,

Roll call vote: 8-0-0

*1. (017-21/22) Approval: Second Reading and Adoption of Policy*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Second Reading and Adoption of (*Attachment D.1*)

- Policy 0143 - Board Member Election and Appointment
- Policy 5756 - Transgender Students

#### **XI. BOARD BUSINESS**

- Jill Weber – Urged Dr. LaSusa to act quickly on the 2023/2024 school calendars.
- Michelle Clark – The CHS Fashion Show was a great success. Asked if the design class at CHS be reinstated to keep the students involved and to foster their talents.

#### **XII. PUBLIC COMMENTARY**

- Stewart Carr: Feels that a skate park will benefit a large number of residents. Can a limited term lease be provided for the skate park to eliminate the district liability?

Noted that the PILOT funds are tax payer money and if needed, the district should request funds.

Can a call in with public commentary be made available during the board meetings?

- Libby Hilsenrath: Thanks to Michael Ryan for looking at the Policy again.

Questioned why the public commentary is no longer a dialog between the board and the individual.

Requests a blast email be sent prior to the board meetings.

- Jill Weber: A phone in option for public commentary will not be made available. The board prefers people to come in person.
- Michael Ryan: Policy #5765 was revised to include all gender identities. The revisions are from Strauss Esmay and the board attorney.

#### **XIII. EXECUTIVE SESSION**

At 9:21 Ms. Critchley Weber moved and Mr. Ryan seconded the following:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

1. A matter rendered confidential by federal or state law;
2. A matter in which release of information would impair the right to receive government funds;
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. A collective bargaining agreement and/or negotiations related to it;
5. A matter involving the purchase, lease, or acquisition of real property with public funds;
6. Protection of public safety and property and/or investigations of possible violations or violations of law;
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. Specific prospective or current employees unless all who could be adversely affected request an open session;
9. Deliberation after a public hearing that could result in a civil penalty or other loss; and be it further

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

#### **XIV. PUBLIC SESSION**

On motion by Ms. Critchley Weber, and seconded by Ms. Clark, the board reconvened in public session at 9:30 PM. Roll call vote 8-0.

A.20 motion by Ms. Critchley Weber, seconded by Ms. Clark, Roll call vote:8-0-0

#### **XV. ADJOURNMENT**

On motion by Ms. Critchley Weber, seconded by Ms. Kenney and as approved by unanimous vote, the meeting adjourned at 9:36 PM. Roll call vote 8-0.

**Minutes recorded by:**

**Peter Daquila**  
**Business Administrator/Board Secretary**